

# SUMMER'S END QUILT SHOW 2023

## QUILT DROP OFF AND PICK UP

### HOW TO LABEL YOUR QUILT AND BAG

Each quilt must be in its own bag. That bag has an attached index card on the front. Each quilt must have a small string tag. Entry numbers will be on the website under *Quilt Show Info and Forms*. Each quilt must be in its own *stand-up bag* that has a flat bottom.

*At the September guild meeting, we will provide a plastic baggy with the following:*

**Index Card:** The quilt bags must have an index card attached with your last initial, at least 2-2.5" tall, on the left side of the card. On the right-hand side of the card, in smaller letter, write your entry number, last name, first name, and row letter. Staple or pin the card to your bag.

**Small String Tag:** On the tag, write your last initial and your entry number. Pin the tag to the back of your quilt on the bottom right side (back of quilt facing you). Don't let tags hang lower than the bottom edge of the quilt.

We will also have the list of quilt numbers at the quilt show.

### QUILT DROP OFF

**JUDGED QUILTS:** If you are having your quilts judged, bring them to the Merrimac Public Library, 86 West Main Street, Merrimac, MA on **Wednesday, September 27** between 8:00-8:30am. Please ensure that your quilts have tape or fabric covering your name on the label on the back, and that they are in stand-up bags, with a flat bottom.

Be sure to get a receipt for your quilt(s). After judging, we will bring your quilts to the Hope Church so that you don't have to pick up from the library.

**NON-JUDGED QUILTS:** Bring your quilts to the front table at the Hope Community Church, 11 Hale Street, Newburyport on **Thursday, September 28** from 8:30-10:00am. Be sure to get a receipt for your quilt(s).

### QUILT PICK UP

Once the show closes at 4pm on Saturday, we will start to take down all the quilts. Please wait in the atrium area.

Only take-down volunteers will be admitted to the gym until all quilts are taken down and put back in the bags. Then the runners will begin to accept receipts and will bring the quilts to the table. This will take some time so please be patient. There will be no exceptions to this process.

When you come for your quilt(s) after the show ends, remember that you must produce the receipt that you got at check in. If you do not have it, you will have to wait to be assisted until other members have their quilts returned to them. This is also true for quilts you may be picking up for a friend. If you do not have the receipt, you must wait and you will be asked to sign for the quilt. These security steps will ensure that you get your quilt(s) back safely. It may seem a nuisance but consider how you would feel if your quilt went missing.